Info from DELSIS needed for DeSSA student data issues

All information is pasted into one excel document including DELSIS enrollment and kicker. Add a column stating the issue (e.g. student not listed in TIDE). Below are the screen shots of how to get to the information you need to put on the Excel Form.

This screen you will select "Search for a Student"

ware	Welcome to DELSIS the Delaware Student Inform	ation System	
2	Here's what you can do today:	DELSIS News	
	Search for a Student	September 11 No news today.	1.1
mente isalian	View Enrollment Counts by Month		
en lotte l	View Enrollment Changes between Dates		
	View Enrollment Breakdown by Date		
	View eSchool Student Enrollment Lists		
	View DELSIS Student Enrollment Lists		
	View Accountability School Exceptions		
	View Accountability Student Lists		

This screen shows where you will "Search by Student Name or Search by ID"

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Student Search					
Content by Harris Connect by ID					
Enter Student's first and last nam Select School Year (optional): Enter Birth Year (optional):	Any school year				
Select district (optional):	Any district	1.		Search	

This screen you will check the block(s) of the student you wish to search and then click on "Show Enrollment Records for Selected Students"

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	Name	Name	Middle	Date	Gender	Race	Code	Code	Year	Grade	Status	Score		Multi-page
81				6/8/2004	M	2	32	264	2014	03	Active	100	8	Results Pr
81				6/8/2004	м	2	72	571	2014	03	No Show	100	X	Rofresh
				1/15/2006	м	2	32	264	2014	02	Actve	76	13	
104													-	
04														Export Res

This screen you will click "Export to Excel" then click "Open"

Student Birthdate Gender Race Enrollment History M 2 District/School(Grade Year) Status Entry El 72 571 03 2014 No Show 08/26/2013 08/26 32 264 03 2014 Active 08/15/2013 72 571 07 2013 Active 08/15/2013	t Exit Cor		
Student Birthdate Gender Race Enrollment History	t Exit Cov		
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72 571 02 2013 Active 08/30/2012		0	N
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72 571 KN 2010 Active 08/31/2009		0	1

This Screen you click "Yes"

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Sie nov?			

This screen "Click Yes"

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This is the screen of the information exported into an Excel Spreadsheet that you will use to collect data (DESLIS Search Results and Kicker Search Results) from the "Search Results Section".

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				- 5	72	571	KN	2010	Active	8/31/2009			0	N				

This is the screen for "Kicker Search Results". For this particular student there are no kickers so you do not need to add anything to the spreadsheet. *IF there are kickers, be sure to click the View Kicker Detail button and paste in those results.*

DELSIS Search Results	eSchool Search Results	Kicker Snarch Results
Sorry there were no	kickers matching vo	our search criteria. Be sure to click the 'DELSIS Search Results' and 'eSchool Search
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Results' tabs to see	if there are matches	there.
Results' tabs to see	if there are matches (there.

This is the screen of the Excel Spread Sheet that you collected the DELSIS Search Results and Kicker Results that you need to put onto the Excel form. You will add a column explaining the issue.

ID	Student	Birthdate	Gender	Race					Enrollm	nent History	1				Issue
1811	H	6/8/2004	М	2	District	School	Grade	Year	Status	Entry	Exit	Exit Code	SPED	LEP	Student is not in TIDE
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					72	571	3	2014	No Show	8/26/2013	8/26/2013	40	0	Ν	
					32	264	3	2014	Active	8/15/2013			0	Ν	
					72	571	2	2013	Active	8/30/2012			0	Ν	
					32	264	2	2013	Inactive	8/27/2012	9/6/2012	999	0	Ν	
					32	264	2	2012	Active	9/1/2011			0	Ν	
					72	571	2	2012	Inactive	8/15/2011	9/1/2011		0	Ν	
					72	571	1	2011	Active	8/30/2010			0	Ν	
					72	571	KN	2010	Active	8/31/2009			0	Ν	